

## DRAFT COPY

### BUSINESSES DEEMED ESSENTIAL BY DHS/CISA GUIDELINES

NOTE: This document may be subject to the Texas Public Information Act.

You do not need to answer any questions you do not want to answer.

Please complete and return no later than 5 pm on Thursday, April 23, 2020 to  
[business.input@gov.texas.gov](mailto:business.input@gov.texas.gov)

Business Name:

Business Point of Contact:

Office Phone Number:

Email Address:

Essential Business

- 1) Are you fully operational? Y or N
  - a. If N, why not?
- 2) If you are operational, are you:
  - a. Requiring your customers and employees to social distance by at least 6 feet? Y or N
  - b. Requiring your employees to wear face coverings? Y or N
  - c. Disinfecting workstations/equipment frequently? Y or N
  - d. Disinfecting frequently touched surfaces frequently? Y or N
  - e. Screening your employees for symptoms upon their arrival? Y or N
  - f. Taking the temperature of your employees upon their arrival each day? Y or N
    - i. If Y and fever, are you immediately sending the employee home? Y or N
  - g. Providing training to your employees on proper COVID-19 CDC Guidelines? Y or N
  - h. Providing face coverings to your employees? Y or N
- 3) Have you had an employee diagnosed with COVID-19? Y or N
  - a. If Y, what protocols did you follow once you were notified?
  - b. How many employees have been diagnosed with COVID-19?
  - c. If N, what are your protocols should you have a sick employee?
- 4) What other issues would you like us to be aware of?
  - a. Workers comp
  - b. Liability protection
  - c. Working capital
  - d. Etc.
- 5) Additional Comments/Concerns?